



# Indiana Department of Education

**Glenda Ritz, NBCT**

Indiana Superintendent of Public Instruction

## Title III

### Language Instruction for Limited English Proficient and Immigrant Students

### 2014-2015 School Year Grant Application (FY 14)

#### Part 1: Grantee Information

#### Applicant Information

School Corporation/ Eligible Entity			Corp #		
Superintendent Name			Email		
Title III Administrator Name			Email		
Mailing Address		City		Zip Code	
Telephone		Fax			
Total Funding Authorization					

#### Application Type

##### Select one of the following options:

- ☐ Individual LEA Application  
☐ LEA Consortium Application  
☐ Educational Service Center (ESC) Consortium Application

If participating in a LEA Consortium or ESC Consortium, please indicate the consortium's fiscal agent:

#### Important Dates

<b>Application Due</b>	Application has been postmarked and mailed to IDOE.	08/30/2014
<b>Grant Effective</b>	Activities and purchases made starting on this date can be reimbursed by the grant.	Date application is submitted to IDOE in substantially approvable form
<b>Encumber Deadline</b>	Activities have taken place and/or Materials/Equipment/Technology have been ordered.	09/30/2016
<b>Liquidate Deadline</b>	Approved activities/purchases have been paid for and the school corporation has submitted all requests for reimbursement.	12/15/2016

## Part 2: Assurances

The LEA/Eligible Entity must provide the following assurances in its application. The LEA/Eligible Entity must be able to provide, upon request, evidence of compliance with each assurance.

- ☐ The LEA/Eligible Entity assures that teachers, researchers, school administrators, and parents, private schools, institutions of higher education, and, if appropriate, education related community groups and nonprofit organizations, were consulted in developing the sub-grant application [3116 (b) (5)].
- ☐ The LEA/Eligible Entity assures the proper identification of LEP students, including identification of the **original** Home Language Survey (HLS) that a student completed during their initial enrollment in an Indiana school corporation, or implementation of a new HLS if the student is enrolling for the first time in school or new to Indiana.
- ☐ The LEA/Eligible Entity assures it will comply with all parental notification requirements as outlined in Title III, section 3302, prior to, and throughout, each school year [3116 (d) (1)].
- ☐ The LEA/Eligible Entity assures it will annually assess the English proficiency of all children with limited English proficiency participating in programs funded under this part [3116 (d) (2)].
- ☐ The LEA/Eligible Entity assures that it has based its proposed plan on scientifically based research on teaching limited English proficient children [3116 (d) (3)].
- ☐ The LEA/Eligible Entity assures that that the programs will enable children to speak, read, write, and comprehend the English language and meet challenging State academic content and student academic achievement standards [3116 (d) (4)].
- ☐ The LEA/Eligible Entity assures it is not in violation of any State law, including State constitutional law, regarding the education of limited English proficient children, consistent with sections 3126 and 3127 [3116 (d) (5)].
- ☐ The LEA/Eligible Entity assures that all teachers in any language instruction educational program for limited English proficiency children that is, or will be, funded under this part are fluent in English and any other language used for instruction, including having written and oral communications skills [3116 (c)].
- ☐ The LEA/Eligible Entity assures that it will comply with all "Supplement not Supplant" provisions of Title III of the ESEA, to ensure that services provided with Title III funds are in addition to, and do not replace (or supplant), services that are the responsibility of the school corporation to provide with other local, state or federal funding.
- ☐ The LEA/Eligible Entity assures that the WIDA English language development standards will be implemented with fidelity which is evident through district-wide professional development, teacher preparation, and lesson delivery.
- ☐ The LEA/Eligible Entity assures that it has provided nonpublic school consultation to all nonpublic schools in the LEA boundaries as required by Section 9501 (c) "Uniform Provisions."
- ☐ The LEA certifies by submitting this application that neither it nor its principals nor any of its subcontractors are presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded by any federal agency or by any department, agency or political subdivision of the State of Indiana. The term "principal" for purposes of this application means an officer, director, owner, partner, key employee or other person with primary management or supervisory responsibilities, or a person who has a critical influence on or substantive control over the operations of the LEA.
- ☐ The LEA certifies that it has verified the state and federal suspension and debarment status for all subcontractors receiving funds under the fund associated with this application and shall be solely responsible for any recoupment, penalties or costs that might arise from use of a suspended or debarred subcontractor. The LEA shall immediately notify the State if any subcontractor becomes debarred or suspended, and shall, at the State's request, take all steps required by the State to terminate its contractual relationship with the subcontractor for work to be performed and supported by funding from the application.

**Superintendent Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Title III Administrator Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

### Part 3: Lau Required Activities

Directions: Please refer to pages 9-11 of the *Application User Guide* for directions on completing this section.

Level	<b>Lau Activities</b> <i>(Describe the district's <u>state/locally funded</u> ELD Program. Part 3 provides the basis for the grant reviewer to understand how Title III expenditures proposed in Parts 6 &amp; 7 supplement and do not supplant Lau Activities. <b>If you provide more than one service model for any grade span please indicate all models used to ensure Lau services are provided to all English learners. For example: if Levels 1-3 are serviced through a pull-out model and level 4s are provided ELD through sheltered instruction, please indicate in the application.</b>)</i>		
	Elementary	Middle School	High School
<b>Level 1</b>	[Program model(s) used]  [Frequency and duration]  [Staff]  [Curriculum/resources/materials]	[Program model(s) used]  [Frequency and duration]  [Staff]  [Curriculum/resources/materials]	[Program model(s) used]  [Frequency and duration]  [Staff]  [Curriculum/resources/materials]
<b>Level 2</b>	[Program model(s) used]  [Frequency and duration]  [Staff]  [Curriculum/resources/materials]	[Program model(s) used]  [Frequency and duration]  [Staff]  [Curriculum/resources/materials]	[Program model(s) used]  [Frequency and duration]  [Staff]  [Curriculum/resources/materials]
<b>Level 3</b>	[Program model(s) used]  [Frequency and duration]  [Staff]  [Curriculum/resources/materials]	[Program model(s) used]  [Frequency and duration]  [Staff]  [Curriculum/resources/materials]	[Program model(s) used]  [Frequency and duration]  [Staff]  [Curriculum/resources/materials]
<b>Level 4</b>	[Program model(s) used]  [Frequency and duration]  [Staff]  [Curriculum/resources/materials]	[Program model(s) used]  [Frequency and duration]  [Staff]  [Curriculum/resources/materials]	[Program model(s) used]  [Frequency and duration]  [Staff]  [Curriculum/resources/materials]

Total staff paid from local and state funds to provide ELD services, included in the boxes above:

Certified	Non-Certified

#### Part 4: Program Narratives

Directions: Please refer to page 13 of the *Application User Guide* for directions on completing this section.

#### 1. Describe how Title III funds will be used to meet all Annual Measureable Achievement Objectives (AMAOs) and how schools within your LEA will be held accountable. [Section 3116 (b) (3)]

Most Recent Available <a href="#">AMAO Results</a>	Area of Need	Title III Contribution
<b>AMAO 1 Result</b> [%]	[Based on the latest available AMAO results, what is the LEA's need for improvement in this area?]	[How will Title III supplemental services contribute to meeting this need?]
<b>AMAO 2 Result</b> [%]	[Based on the latest available AMAO results, what is the LEA's need for improvement in this area?]	[How will Title III supplemental services contribute to meeting this need?]
<b>AMAO 3 Result</b> [Yes/No/NA]	[Based on the latest available AMAO results, what is the LEA's need for improvement in this area?]	[How will Title III supplemental services contribute to meeting this need?]

#### 2. Describe how your LEA will promote parental and community participation in programs for limited English proficient (LEP) children. [Section 3116 (b) (4)]

Elementary	
Middle School/ High School	

**3. Describe the steps for ensuring that 100% of LEP students are identified and correctly included in the LAS Links Annual Assessment each year until two consecutive level 5's are attained. Please number the steps.**

[Step 1...]

**4. Indiana's ESEA Flexibility Waiver requires Indiana to have College and Career ready Standards for English learners. Indiana has adopted the World-Class Instructional Design and Assessment (WIDA) English language development standards. Please describe the district plan to ensure World-Class Instructional Design and Assessment (WIDA) English language development standards are implemented with fidelity by all teachers of language learners. This includes English learner teachers and all classroom/content area teachers. Be sure to include the implementation plan, WIDA training opportunities, a process and approach for reviewing or developing English language development and content curriculum that integrates components of WIDA, and appropriate district personnel that will ensure the plan is in full implementation.**

**5. Once an English learner achieves English language proficiency, districts are required to monitor the student for two years after the school year in which the student was reclassified. Monitoring includes the evaluation of academic achievement data, classroom grades, and other evidence of the student's English language proficiency. Please describe the high quality monitoring plan utilized by your district to ensure English learners are successful after they attain English language proficiency.**

### Part 5: Nonpublic School Participation

Directions: Please refer to page 14-15 of the *Application User Guide* for directions on completing this section.

Name of Each Nonpublic School in LEA's Geographic Area	Notified of Consultation?	Engaged in Consultation?	Participating in Title III for 2013-2014 School Year?
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

• Complete the following sections:

- Name of each nonpublic school in LEA's geographic area: Include **all** applicable nonpublic schools.
- Notified of Consultation?: This box **must** be checked for **all** nonpublic schools to indicate that the nonpublic school was provided an adequate notice to solicit their participation in "timely and meaningful" consultation. LEA's should retain records to demonstrate that this notice was given.
- Engaged in Consultation?: Check this box to indicate if a nonpublic school responded to the notice of consultation and engaged in this consultation with the LEA.
- Participating in Title III for 2013-2014 School Year?: Check this box to indicate that a nonpublic school, after "timely and meaningful consultation" has decided to participate in Title III activities.

• A LEA is **required** to provide timely and meaningful consultation to every nonpublic school within their geographic area, **prior** to the submission of the Title III application. This **includes** nonpublic schools that do not have LEP enrollment reported on the DOE-LM for 2012-2013.

• Records of a nonpublic schools' desire to participate or not participate in the Title III program should be kept on file at the LEA for SEA monitoring purposes.

• It is **possible** for a nonpublic school that does not have LEP enrollment reported on the DOE-LM for 2012-2013 (i.e. not generating Title III funding) to participate in Title III activities, as determined in "timely and meaningful" consultation.

• [Follow this link to view a slideshow on the topic of Title III participation for nonpublic schools.](#)

### Part 6: Title III Activities Budget

Directions: Please refer to page 15-16 of the *Application User Guide* for directions on completing this section. Title III Activities must be supplemental to Lau Activities described in Part 3.

Provide a concise overview of Title III funded activities (500 character limit). This allows the reviewer an overall understanding of the intent of Title III budget items.

Administration		
Item	Detailed Description & Use	Amount
Administration & Indirect Costs <i>(Cannot exceed 2% of total grant award amount. Detailed description must be provided)</i>		
Total (Administration)		\$

**Reminder:** Title III funded professional development is supplemental to EL professional development already provided through state and local funds.

Title III Funded Professional Development (Required to be Included)			
Item	Detailed Description		Amount
[Activity name]	<input type="checkbox"/> Elementary <input type="checkbox"/> Secondary		
[Anticipated date(s)]	<input type="checkbox"/> General Ed. Teachers <input type="checkbox"/> EL Teachers <input type="checkbox"/> Instructional Assistants		
[# of Participants]	<input type="checkbox"/> Administrators <input type="checkbox"/> Other Staff		
[Activity name]	<input type="checkbox"/> Elementary <input type="checkbox"/> Secondary		
[Anticipated date(s)]	<input type="checkbox"/> General Ed. Teachers <input type="checkbox"/> EL Teachers <input type="checkbox"/> Instructional Assistants		
[# of Participants]	<input type="checkbox"/> Administrators <input type="checkbox"/> Other Staff		
[Activity name]	<input type="checkbox"/> Elementary <input type="checkbox"/> Secondary		
[Anticipated date(s)]	<input type="checkbox"/> General Ed. Teachers <input type="checkbox"/> EL Teachers <input type="checkbox"/> Instructional Assistants		
[# of Participants]	<input type="checkbox"/> Administrators <input type="checkbox"/> Other Staff		
[Activity name]	<input type="checkbox"/> Elementary <input type="checkbox"/> Secondary		
[Anticipated date(s)]	<input type="checkbox"/> General Ed. Teachers <input type="checkbox"/> EL Teachers <input type="checkbox"/> Instructional Assistants		
[# of Participants]	<input type="checkbox"/> Administrators <input type="checkbox"/> Other Staff		
[Activity name]	<input type="checkbox"/> Elementary <input type="checkbox"/> Secondary		
[Anticipated date(s)]	<input type="checkbox"/> General Ed. Teachers <input type="checkbox"/> EL Teachers <input type="checkbox"/> Instructional Assistants		
[# of Participants]	<input type="checkbox"/> Administrators <input type="checkbox"/> Other Staff		
[Activity name]	<input type="checkbox"/> Elementary <input type="checkbox"/> Secondary		
[Anticipated date(s)]	<input type="checkbox"/> General Ed. Teachers <input type="checkbox"/> EL Teachers <input type="checkbox"/> Instructional Assistants		
[# of Participants]	<input type="checkbox"/> Administrators <input type="checkbox"/> Other Staff		
[Activity name]	<input type="checkbox"/> Elementary <input type="checkbox"/> Secondary		
[Anticipated date(s)]	<input type="checkbox"/> General Ed. Teachers <input type="checkbox"/> EL Teachers <input type="checkbox"/> Instructional Assistants		
[# of Participants]	<input type="checkbox"/> Administrators <input type="checkbox"/> Other Staff		
<b>Total (Professional Development)</b>			<b>\$</b>



Title III Funded Technology Equipment and Software		
Item	Detailed Description & Use	Amount
Total (Title III Funded Technology and Equipment)		\$

Title III Funded Instructional Materials and Supplies		
Item	Detailed Description & Use	Amount
Total (Title III Funded Instructional Materials and Supplies)		\$

### Part 7: Title III Funded Personnel

**Directions:** Please refer to page 17 of the *Application User Guide* for directions on completing this section. Title III funded positions must not previously have been paid for with state or local funds. **An official job description must be attached with your application for any position funded through Title III. For split-funded positions, Title III activities must be marked on the job description.**

Position/ Grade	Staff Name	C/N	Responsibilities	Title III Salary	Title III Fringe
				Total Salary (including Title III)	Total Fringe (including Title III)
		<input type="checkbox"/> C <input type="checkbox"/> N		\$	\$
				\$	\$
		<input type="checkbox"/> C <input type="checkbox"/> N		\$	\$
				\$	\$
		<input type="checkbox"/> C <input type="checkbox"/> N		\$	\$
				\$	\$
		<input type="checkbox"/> C <input type="checkbox"/> N		\$	\$
				\$	\$
		<input type="checkbox"/> C <input type="checkbox"/> N		\$	\$
				\$	\$
		<input type="checkbox"/> C <input type="checkbox"/> N		\$	\$
				\$	\$
		<input type="checkbox"/> C <input type="checkbox"/> N		\$	\$
				\$	\$
		<input type="checkbox"/> C <input type="checkbox"/> N		\$	\$
				\$	\$
		<input type="checkbox"/> C <input type="checkbox"/> N		\$	\$
				\$	\$
		<input type="checkbox"/> C <input type="checkbox"/> N		\$	\$
				\$	\$
<b>Total (Title III Funded Personnel)</b>				\$	\$
				\$	\$

<b>Part 8: Title III Budget Totals</b>
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2013-2014 Title III Budget Categories			
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Administration			
Professional Development			
Technology, Equipment, and Software			
Instructional Materials and Supplies			
Title III Personnel - Salary			
Title III Personnel - Fringe			
<b>Total Allocation</b>	<b>\$</b>	<b>Grant Total</b> <i>(Should match total allocation)</i>	<b>\$</b>

**Appendix:** Extra page to be used if insufficient space is provided for any section of the application. Be sure to include all pertinent information and label the extra page appropriately.

Item	Detailed Description & Use	Amount
Total		\$